



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 10 September 2012

Date of Publication:	18 September 2012
Call-In Expiry:	24 September 2012

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 10 September 2012, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

Gary Woodhall
Democratic Services Officer
Office of the Chief Executive

Tel: 01992 564470
Email: gwoodhall@eppingforestdc.gov.uk

Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

- (1) That the minutes of the meeting held on 23 July 2012 be taken as read and signed by the Chairman as a correct record.

7. DEVELOPMENT AND DESIGN BRIEF - ST JOHN'S ROAD AREA, EPPING

Decision:

- (1) That the content and results of the consultation exercise, and its impact on the Brief, be noted;
- (2) That the Development and Design Brief prepared by Allies Morrison Urban Practitioners be agreed;
- (3) That the Portfolio Holder be authorised to make any drafting changes and to present the final Brief to the Council on 27 September 2012;
- (4) That the additional feasibility study in relation to the leisure use of Epping Hall be noted; and
- (5) That the Development and Design Brief be recommended to the Council for approval at its meeting on 27 September 2012.

8. HOUSING STRATEGY - KEY ACTION PLAN 2012/13

Decision:

- (1) That the proposed Housing Strategy Key Action Plan for 2012/13, as recommended by the Housing Scrutiny Panel and attached as an Appendix to the report, be adopted.

9. ICT CAPITAL REQUIREMENTS

Decision:

- (1) That the proposed ICT projects to upgrade the Telephony System and expand the Storage Area Network be scheduled for the financial year 2013/14; and
- (2) That a sum of £230,000 be included in the Capital programme for 2013/14 to progress these ICT projects:
 - (a) Upgrading of the Telephony System (£210,000); and
 - (b) Expansion of the Storage Area Network (£20,000).

10. LANGSTON ROAD RETAIL PARK - PLANNING FEES

Decision:

- (1) That, in order to pay the Council's 50% share of additional fees relating to the planning application for a new retail park at Langston Road, a supplementary District Development Fund estimate in the sum of £44,000 be recommended to the Council for approval.

11. NATIONAL NON DOMESTIC RATES - DEBT RECOVERY BUDGET

Decision:

- (1) That research be continued on appropriate enforcement methods to protect the Council's financial position, including consulting with the Finance & Technology Portfolio Holder in any decision to instigate insolvency

proceedings against an individual or company;

(2) That any underspends on salaries in the Revenues section of the Finance & ICT Directorate in 2012/13 be used for the purposes of debt recovery; and

(3) That £25,000 be included as a Continuing Services Budget growth item for 2013/14 for insolvency action to be taken against certain Non-Domestic Rates debts.

12. JOB EVALUATION

Decision:

(1) That the amendments to the Job Evaluation Maintenance Policy and associated documents, as recommended by the Joint Consultative Committee and set out in the Appendices of the report, be agreed;

(2) That the Terms of Reference for the Staff Appeals Panel be referred to the Constitution & Member Services Scrutiny Standing Panel for amendment; and

(3) That the Chairman of the Constitution & Member Services Scrutiny Panel be requested to extend invitations to the trade unions and the Chairman of the Staff Appeals Panel to attend the meeting of the Scrutiny Panel when the Terms of Reference for the Staff Appeals Panel was considered.

13. RELOCATION OF WASTE MANAGEMENT DEPOT TO NORTH WEALD AIRFIELD

Decision:

(1) That the current waste management depot located at Langston Road not be relocated to land at North Weald Airfield;

(2) That alternative locations be investigated alongside other contractual options for future depot re-provision; and

(3) That the comments of the North Weald Airfield and Asset Management Cabinet Committee, including the early involvement of Ward Members for possible new sites, be noted.

14. ERNST & YOUNG REVIEW OF THE HALCROW REPORT

Decision:

(1) That the Ernst and Young overview of North Weald Airfield be noted;

(2) That the comments of the North Weald Airfield & Asset Management Cabinet Committee be noted, including the extension of the minimum terms for leases at the Airfield to April 2015;

(3) That package 1 recommended by Ernst & Young be agreed for implementation and include consultation with local residents;

(4) That the appointment of consultants to advise on the future potential development of the Airfield be agreed;

(5) That a supplementary District Development Fund estimate in the sum of £150,000 be recommended to the Council for approval, to enable the consultancy exercise to be undertaken; and

(6) That the use of the Government Procurement Service Framework Agreement, or similar suitable framework, for the appointment of consultants be approved.

